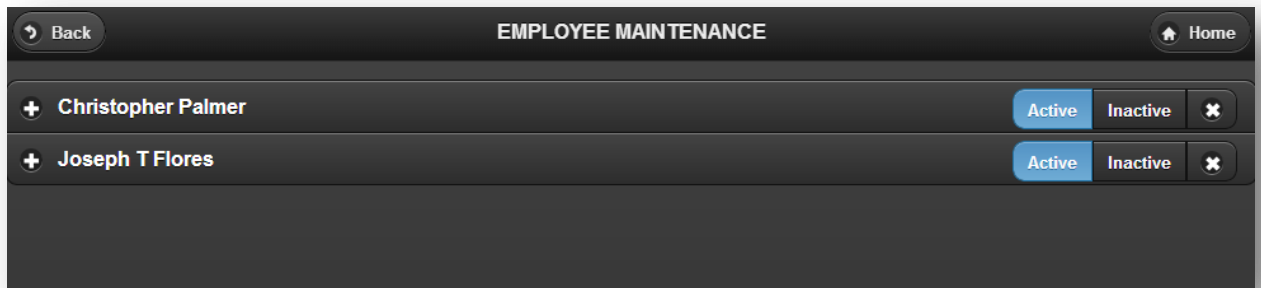


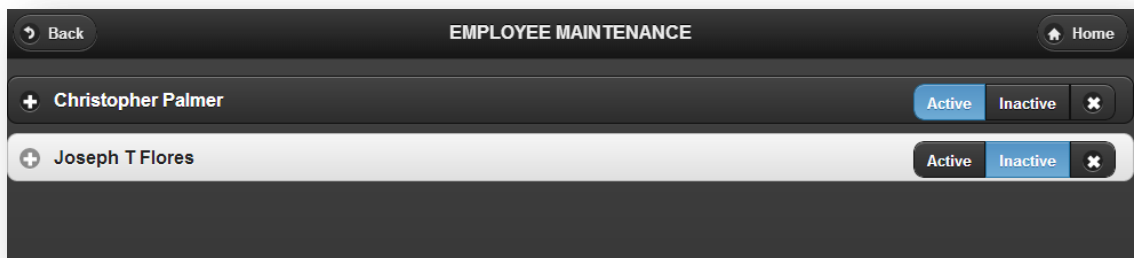
1 Employee Maintenance

This is an iPad friendly page for managing all the employees in less number of clicks. All the employees will be listed in this page and can edit basic information and view upcoming schedules for the employee.



1.1 Change Employee Status

User status can be changed to Active or Inactive by clicking the status button provided on each employee bar. Inactive users will be grouped separately and will be grayed out. The inactive users won't be able to login to the application unless their status is changed to Active.

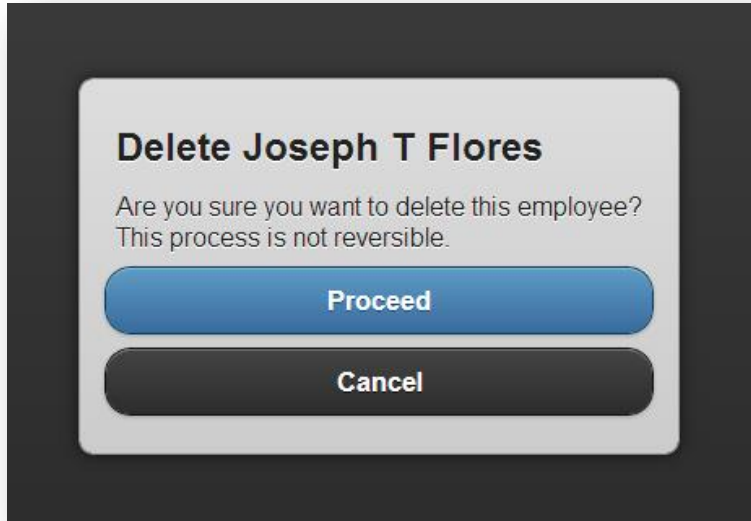


1.2 Delete User

A user can be deleted from the application by clicking on X button provided next to inactive button on the employee bar.

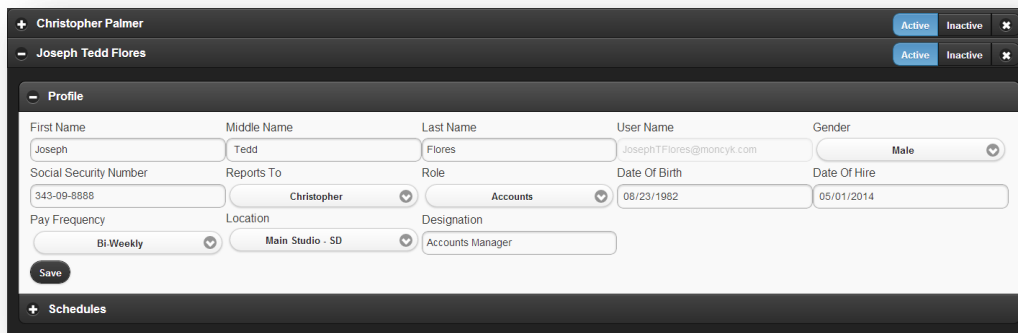


Since this operation is irreversible a conformation message is asked to make sure the operation performed on the employee is intentional. Once the user confirms the action, the employee will be removed from the database.



1.3 Profile Edit

The employee's basic data can be updated from this maintenance page itself. This can be done by expanding the profile by clicking on the profile bar.



Once all changes are made, it can be saved by clicking save button. A confirmation message will be displayed after the data gets saved.

1.4 View Schedules

All the upcoming schedules of an employee can be viewed by clicking on the schedules bar. The schedules will be sorted in ascending order of the session date. The details of the session can be viewed by clicking on the date bar.

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Christopher Palmer Active Inactive

+ Profile

- Schedules

May 01	Studio	Class	Start	End	Rate	Employees
	Pearl	Vacation Class - 2014	08:00 AM	09:00 AM	50.00	Christopher
May 05						
May 06						
May 07						